

Town of Boxborough



Recreation Commission

Minutes: 11 June, 2013

Meeting called to order: 7:40 p.m.

Commission members present: Matt Rosner, Carol Zeroual, Kevin Lehner, Mitzi Garcia-Weil, Abby Reip

Minutes from 9 May, 2013 motioned to accept and approved.

Flerra Summer Playground Program discussion:

Recap of interviews: all attendees briefed of expectations. CORIs checked/ filled out and sent to town hall.

AGENDA CHANGE: We switched from Summer Playground discussion temporarily to allow Martin Cropper of MPS Soccer to speak before commission. Martin is the vacation program director for Mass Premier Soccer.

He is looking to extend opportunities to fill town fields. Mass Premier Soccer is part of Global Premier Soccer and they are currently running 45 to 55 vacation programs throughout MA. They run clinic through ABYS and other town organizations. They run their own programs in towns and also in conjunction with town committees. Ex. Framingham provides fields with a 95% split MPS – 5% town.

They run either a full day 9 -3 program or a ½ day 9 – 1 program. “Kick Start” 6 & 7 years old from 9 – 11 am; “1st Touch” 3 - 5 years old from 9 – 10 and they are 4 day programs.

They follow Board of Health (MR105) guidelines and look to follow a 1 to 10 ratio; 1 to 8 ratio under 8 yrs of age. They do all CORI checks. If we do anything together they would have to start a three hour camp at 1pm to allow children from Summer Playground ample time to eat as we have our Playground ending at 12. We discussed half day and full day options. They would consider 9 – 12 early August @ Flerra w/tent from Rec. Comm. (need to figure that out). Will speak and work with directors for next year considering an extended day for children interested. Kevin said there is a standard for outside groups rental fee for fields to help them get going. Min group? 20 children – we need enough time to get registrations. They will try to get this off this ground for this year. They use the CORIO system which is like Facebook for teams.

Email: mcropper@globalpremiersoccer.com 857-399-5228 (cell) He is available pretty much from 9 – 3. He would like to offer the program for the 1st two weeks after Summer Playground.

RETURN TO RECAP OF MEETING WITH SUMMER HIREES:

Kate and Kevin gave presentations. Kate gave an overview of future hiring practices and work ethics. They discussed the extended hours and a review of work conversations. The meeting was well attended and Kevin sent an email to ten who need to finish paperwork. Note: next year make sure social security number is on all forms.

Budget: Kate finalizing;

~\$1500.00 for supplies (catalog arts & crafts, increased from last year), \$500.00 (also increased, used for time of use arts supplies, ice, pizzas); \$500.00 (cash purchases, petty cash)

Directors for 2013:

Kate MacMillan, Rob Picca and Ellie Licari (need CORI for Ellie & need to change job title with pay changed to director's pay rate of \$18.74/hr) **ACTION ITEM:** Mitzi to follow up with application. Commission voted to hire Ellie as director for the Summer Playground Program.

ACTION ITEM: For future meetings Mitzi will handle postings & agenda with Matt

ACTION ITEM: Advertising: Regarding Summer Playground enrollment, extended times, not exclusive to Boxborough residents: Bits Notice – Carol; Beacon, Action Unlimited and Boxborough Cable TV notices – Mitzi

We had two scholarship requests this year, requests were both approved for 2 children total for both sessions.

Rob Picca – Summer Playground director – we accepted placement in file – appearance of conflict of interest. All forms have been filed with the Board of Selectmen. Disclosure of Appearance of Conflict of Interest – 1 of 3 directors responsible for employees, son is a counselor. Supervision of all staff shared and he will exclude himself from all direct supervision.

Kevin Lehner moved to accept Rob as a director for Summer Playground, Abby Reip seconded. The commission voted unanimously to accept his employment in light of his appearance of conflict of interest.

Other items:

Matt received an Annual Parks Pass from the Massachusetts Department of Conservation & Recreation, State Parks & Recreation after filling out a request form. We will pass it along to the library for distribution to the community as part of their passes program. **ACTION ITEM:** Mitzi will contact Maureen Strapko, library director to offer the pass. *(Note: done – Mitzi spoke with Maureen and will take the pass to the library for inclusion in the library's pass programs. She is thrilled to add it to the 4 parks passes they currently offer as they are very popular in the summer).*

Discussion: Repairing Flerra playground – some of the equipment at Flerra playground has broken and needs replacing/ repairing. We will contact Tom at DPW for his feedback and Mitzi will call Mike Guzzo at town hall for balance of \$ for FY13 to see if there is any wiggle room for funding from this fiscal budget. **ACTION ITEM:** Mitzi contact Mike Guzzo re: funding for playground equipment repair. *(Note: Mitzi spoke with Mike regarding the balance for FY13.*

Amy will have a more complete picture as she has already requested any outstanding invoices for this fiscal year. Currently the balance is at \$3922.00 without subtracting any invoices for t-shirts or arts supplies. This is an indication of how tight the budget really is structured for the fiscal year. Mike suggested requesting going before the Fin Comm. after researching the urgency of repairs/ replacements at the playground in case of safety issues if needed for a reserve fund transfer. I think we need to do the leg work before rushing to any conclusions. This should be an ongoing discussion.)

Next meeting: July 9th

Meeting adjourned: 9:45 p.m.