



BOXBOROUGH PLANNING BOARD
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Owen Neville, Chair Eduardo Pontoriero, Clerk Nancy Fillmore John Markiewicz Hongbing Tang

Meeting Minutes
November 2, 2015
7:30 PM
Morse Room, Town Hall, 29 Middle Road

Members Present:

Owen Neville, Chair
Eduardo Pontoriero, Clerk
Nancy Fillmore, Member
John Markiewicz, Member
Hongbing Tang, Member
Adam Duchesneau, Town Planner

The Chair called the meeting to order at 7:32 PM.

Meeting Minutes of October 19, 2015

Ms. Fillmore MADE a MOTION to approve the minutes of October 19, 2015. Ms. Tang SECONDED the MOTION. All members voted in favor.

At this time Mr. Duchesneau arrived at the meeting.

Correspondence

Mr. Duchesneau indicated the Planning Board had not received any correspondence since their last meeting.

Review and Comment on Zoning Board of Appeals Applications – 1415 Massachusetts Avenue – Variance – Size and Location of Construction Trailer

Mr. Neville stated he felt the Variance request made sense based upon the project it was associated with (Jefferson at Beaver Brook). Ms. Fillmore pointed out conducting meetings with two or more construction trailers would make logistics difficult for the Applicant.

Mr. Neville MADE a MOTION that the Planning Board indicate to the Zoning Board of Appeals they viewed the Variance request as reasonable and encouraged the Zoning Board of Appeals to approve the Variance. Mr. Markiewicz SECONDED the MOTION. All members voted in favor.

Meeting Dates to May of 2016

Mr. Neville noted May 16, 2016 was the day of the Town Election and the Planning Board could not meet on this proposed date. He suggested the Board meet a week later on May 23rd instead. Ms. Tang indicated she may have conflicts with certain meeting dates due to her teaching schedule, but would not be able to confirm this until a later date.

Mr. Neville MADE a MOTION to approve the proposed Planning Board meeting dates for January to May of 2016 with the exception of replacing the May 16, 2016 meeting date with May, 23, 2016. Ms. Fillmore SECONDED the MOTION. All members voted in favor.

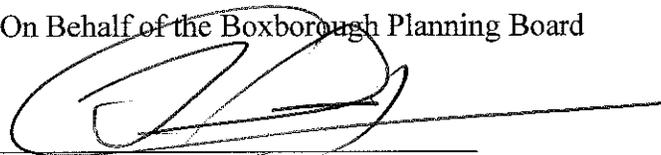
Discussion Regarding Possible Items for the May 2016 Town Meeting

Mr. Neville stated that based on some comments from a constituent, discussions with Mr. Duchesneau, and his own recollections, the status of Cunningham Road would need to be adjusted to accommodate for the Jefferson at Beaver Brook housing project. Several years ago the west end of Cunningham Road was supposed to remain open to provide access to the water source for the project, but that original well has since been closed due to environmental concerns. Mr. Neville noted the new wells are located in the horse pasture just to the west of Hill Road. As such, the access roadway plans for the project were adjusted and now the plan is to have Cunningham Road be a dead end roadway with the only access being to and from Hill Road. Mr. Neville indicated either the Planning Board, the Board of Selectmen, or the Zoning Board of Appeals would need to bring something to Town Meeting to have the status of Cunningham Road addressed. He asked that this particular item be added to the Planning Board's list of possible May 2016 Town Meeting items. Mr. Duchesneau stated he would also speak with the Zoning Board of Appeals about this matter and hopefully a warrant article could be brought forward jointly by the two boards.

Mr. Markiewicz noted the Town of Stow was proposing to amend their noise bylaw at an upcoming Special Town Meeting and he suggested the Planning Board keep tabs on the outcome of this warrant article.

With no further business, the meeting was adjourned at 8:12 PM on a MOTION by Mr. Markiewicz, SECONDED by Ms. Fillmore, with all members voting in favor.

On Behalf of the Boxborough Planning Board



Eduardo Pontoriero, Clerk