CANCELLED

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TOWN CLERK
TOWN OF BOXBOROUGH

AGENDA
BOXBOROUGH HOUSING BOARD
Thursday, 14 July 2016

BOXBOROUGH TOWN HALL
29 Middle Road

7:30 PM

Meeting Secretary: To be decided
Invited Attendees: Adam Duchesneau, Town Planner

I. Minutes

A. Minutes from the 9 June 2016 BHB Meeting

II. Old Business

A. CPA Rental-Voucher Program
We should discuss the latest status.

B. 232 Swanson Road
The owner of this affordable unit, a CEP unit, wishes to sell. We should decide upon several options in the resale process and discuss how best to facilitate the process.

III. New Business

A. 2016 Southern New England American Planning Conference (SNEAPA)
Adam would like to gather background material on the history and funding of affordable housing in Boxborough, such as the Condo Exchange Program, for a discussion session. Hopefully, we can pool our memories and provide some help to Adam.

B. Progress towards Master-Plan goals
In the Master Plan, the Housing Board is the lead entity responsible for four short term action items and two on-going action items.

The Board of Selectmen and the Planning Board requests a brief update on where things stand, which should be submitted by Thursday, September 1, 2016. Our action items are:

1. Action 6.1.1.1. Monitor units on the Town's Subsidized Housing Inventory to ensure compliance with affordability restrictions.
2. Action 6.1.1.3. Support the development of rental housing through the Comprehensive Permit process.
3. Action 6.1.1.4. Identify strategies that would allow extremely-low income and very-low income households to access rental housing through tenant-based rental assistance programs.
4. Action 6.1.2.1. Identify ways to develop housing in Boxborough that is affordable to households with moderate incomes.
5. Action 6.1.2.2. Develop a down payment assistance program that could be used in conjunction with LIP/ Chapter 40B homeownership projects.
6. Action 6.1.3.2. Identify privately owned parcels of land that could be acquired by the Town for affordable housing development.

We should review a draft summary of our progress at the meeting.

IV. Adjourn BHB Meeting (9:30 pm or sooner)